

# Florida Governmental Utility Authority

## Board Agenda Item

Thursday, April 20, 2023

### Item

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**M 1**      **Approval of the March 16, 2023, FGUA Board Meeting Minutes**

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See attached.

# **Florida Governmental Utility Authority**

## **Board of Directors Meeting Minutes**

**Thursday, March 16, 2023**  
**WebEx Video Conference**

### **Board Members Present**

Pam Keyes, Vice Chair, Lee County  
Ken Cheek, Citrus County  
Tamara Richardson, Chair, Polk County  
Jody Kirkman, Marion County  
Shane Parker, Vice Chair, Hendry County  
David Allen, Pasco County

### **Staff Present**

Rob Dickson, FGUA Capital Program Manager, GSG  
William Fontaine, FGUA Operations Manager, GSG  
Matt Rihs, FGUA Community Services Manager, GSG  
Gene Adams, FGUA General Counsel, Pennington  
Dana Collier, FGUA IT Manager, GSG  
John Nieves, FGUA Central Area Community Services Representative  
Donna Lizotte, FGUA South Area Community Services Representative  
Mike Sweet, FGUA West Region Area Manager, GSG  
Mike Currier, FGUA South Region Area Manager, GSG  
John Worrell, FGUA Central Region Area Manager  
Heather Rafferty, GIS Coordinator, GSG  
Lauren Duckworth, FGUA Board Clerk  
Evan Rosenthal, Utility Counsel, NG&N  
Mickey Joseph, Chief Financial Officer, FGUA  
Paul Arnett, Development Services Coordinator, GSG  
Scott Towler, FGUA Assistant System Manager, GSG  
Darius Bell, Development Services Technician, GSG  
Steve Spratt, Sr, Vice President MSD, GSG  
Doug Black, Property & Development Manager, GSG  
Mike Harrison, Utility Manager MacDill AFB  
Shannon Lewis, FGUA Assistant System Manager, GSG

### **Guests Present**

Lina Quintero, U.S. Water Services Corporation  
Chris Saliba, U.S. Water Services Corporation  
Glen Salyer, Lee County

### **Call to Order**

Ms. Tamara Richardson called the meeting to order at 1:01 p.m.

### **Invocation**

Ms. Tamara Richardson provided the invocation.

## Pledge of Allegiance

Ms. Tamara Richardson led the assembly in the Pledge of Allegiance to the flag.

## Public Comment

No members of the public were present to speak.

## Public Hearing

There were no public hearings.

## Minutes

**M 1** Approval of the February 16, 2023, FGUA Board of Directors Meeting Minutes

**Mr. Shane Parker motioned to approve M1. Mr. Ken Cheek seconded the motion. All were in favor and the motion was unanimously approved.**

## Consent Agenda

- CA 1** Approval of Work Authorization WT 23-02 with Wade Trim, Inc. to provide the Engineering Services necessary to update the Deep Injection Well Operations and Maintenance Manual, for the FGUA Lehigh Acres Utility System in the lump sum amount of \$41,659.00.
- CA 2** Approval of Amendment No. 1 to Work Authorization No. USW 21-03 with U.S. Water Services Corporation for the FY21 Water System Planned R&R Project titled Phase 2 Hillsborough/Hanger Loop Water Main Replacement, in the MacDill AFB Utility System in the amount of \$42,945.38 bringing the total of USW 21-03 to \$492,749.60 for the FY21 Water System Planned R&R Project.
- CA 3** Approval of Amendment No. 1 to Work Authorization No. USW 22-36 with U.S. Water Services Corporation for the FY22 Wastewater System Planned R&R Project titled LS 69 Renewal & Gravity Sewer Canal Crossing Replacement in the MacDill AFB Utility System in the amount of \$126,974.28 bringing the total of USW 22-36 to \$631,320.71.
- CA 4** Approval of Amendment No. 1 to Work Authorization No. USW 22-37 with U.S. Water Services Corporation for the FY22 Wastewater System Planned R&R Project titled Lift Station 1063 Replacement in the MacDill AFB Utility System in the amount of \$86,529.56 bringing the total of USW 22-37 to \$469,062.78.
- CA 5** Approval of Amendment No. 2 to Work Authorization No. USW 20-11 with U.S. Water Services Corporation for the FY21 Wastewater System Planned R&R Project titled Florida Keys Gravity Sewer Replacement in the MacDill AFB Utility System in the amount of \$31,205.52 bringing the total of USW 20-11 to \$227,543.35.
- CA 6** Approval and Authorization for the Board Chair to Execute a Sewer Connection and Temporary Access Agreement between the FGUA and the School Board of Marion County, Florida related to the Rainbow Springs 180<sup>th</sup> Package Plant Abatement Project, FGUA Project No. DUP14, located in the Dunnellon Utility System, Marion County
- CA 7** Approval to Purchase a 350KW Diesel Generator, 3,700 Gallon Fuel Tank, and Automatic Transfer Switch related to the LS-01 Replacement Project, FGUA Project No. NFP18, located in the North Fort

Myers Utility System, Lee County, Utilizing FSA Contract No. FSA20-EQU18.0 for Heavy Equipment in the lump sum amount of \$173,845.00.

- CA 8** Approval of Resolution No. 2023-15 Adopting the State Revolving Fund (SRF) Facilities Plan for the Plantation Bay Water Treatment Plant Miscellaneous Improvements Project, FGUA Project No. FRP07, located in the Flagler Utility System
- CA 9** Approval of Bid Award to U.S. Water Services Corporation and authorization for the Board Chair to execute the Standard Construction Agreement with the low bidder for the Jungle Den Inflow and Infiltration Correction and Lift Station Upgrade, FGUA Project No. UAP 11, located in the Unified Aqua Utility System, Volusia County in the lump sum amount of \$2,782,935.00.
- CA 9a** Approval of Work Authorization No. CPH 23-01 with CPH, Inc. for Professional Engineering services related to the Jungle Den Inflow and Infiltration Correction and Lift Station Upgrade Project, FGUA Project No. UAP 11, located in the Unified Aqua Utility System, Volusia County in the lump sum amount of \$119,855.00.
- CA 9b** Approval of Work Authorization No. GSG 23-30 with Government Services Group, Inc. for General Inspection and Capital Project Administration Services related to the Jungle Den Inflow and Infiltration Correction and Lift Station Upgrade Project, FGUA Project No. UAP11, located in the Unified Aqua Utility System, Volusia County in the lump sum amount of \$148,847.58 for capital project administration and \$139,269 for general inspection services.
- CA 10** Approval of Work Authorization No. USW 23-51 with U.S. Water Services Corporation for the TECO Power Plant Connection Charge Agreement in the MacDill AFB Utility System project in the lump sum price of \$272,222,84.
- CA 10a** Approval of Work Authorization No. GSG 23-32 with Government Services Group, Inc. related to Capital Project Administration and Inspection Services for the Project titled TECO Power Generation Plant Connection Charge Agreement in the MacDill AFB Utility System being completed by U.S. Water Services Corporation under WA No. USW 23-51 in the lump sum amount of \$30,586.84.
- CA 11** Approval of Third Amendment to MacDill AFB Utility Systems Bills of Sale Related to Third Party Construction Activities at the Army Reserve Aviation Support Facility

**Mr. David Allen motioned to approve CA 1 – CA 11. Mr. Ken Cheek seconded the motion. All were in favor and the motion was unanimously approved.**

### Finance and Administration

- FA 1** Approval of Budget Amendment 2023-07 for MacDill AFB FY23 Planned and Unplanned Renewal and Replacement Summary

Mr. Steve Spratt provided a brief description of the budget amendment. The amendment is being created to increase the budget for fiscal year 2023 for the planned and unplanned renewal and replacement budget in the amount of \$390,841.14. The increase is to cover the increased project cost of the previously planned projects. The increase will also allocate funds for unplanned projects.

**Mr. Ken Cheek motioned to approve FA 1. Mr. David Allen seconded the motion. All were in favor and the motion was unanimously approved.**

### Operations

**OP 1** FGUA Annual Report & Powerpoint Presentation

Mr. Will Fontaine provided the annual report and presentation. See presentation attached. (I will insert)

**OP 2** Approval of TECO Power Plant Connection Charge Agreement at MacDill AFB

Mr. Will Fontaine provided a brief description of the TECO agreement. He began by stating how the FGUA was responsible for making all new water and sewer utility connections at MacDill AFB per the utility services contract. TECO will be constructing a power plant at the base which will require water and sewer utility connections provided by the FGUA. The FGUA System manager briefly spoke about the project with the board at the February meeting and staff is requesting a retro-active approval to execute the agreement and ratify the System Manager's approval.

**Mr. David Allen motioned to approve OP 2. Mr. Ken Cheek seconded the motion. All were in favor and the motion was unanimously approved.**

**Informational Items**

**IN 1 Monthly Status Update on the Capital Improvement Project (CIP) Program**

The Capital Improvement Project report was provided to the Board.

Mr. Steve Spratt discussed the Community Meeting and BBQ held in the Chatmire community and shared photos from the event with the Board. There was an excellent turnout and residents seemed very happy about the positive changes being made.

**IN 2 Monthly Status Update on the Community Outreach Program**

The Update on the Community Outreach Program was provided to the Board.

**IN 2a Public Comment Follow-up Report**

The follow up report was provided to the Board.

**IN 3 FGUA Monthly Inactive Account Collection Summary**

The Inactive Account Collection Summary was provided to the Board.

**IN 4 Monthly Report on Executed Utility Infrastructure Conveyance and Service Agreements**

The Monthly Report on Executed Utility Infrastructure Conveyance and Service Agreements was provided to the Board.

**System Manager**

**SM 1** Howey in the Hills Developer Progression Update

Mr. Steve Spratt pulled this item.

**SM 2** Nassau County Water and Sewer Update

Mr. Steve Spratt explained how the FGUA was approved to move forward with all advancements in Nassau County. FGUA has submitted and completed all due diligence financial analysis and rate requirements of debt capacity to the county. All commissioners have been briefed and are ready to move forward with the project. FGUA is targeting the October timeframe. Nassau has asked for a franchise payment arrangement that the county now has with JEA which would reduce the amount of cash available at closing.

**SM 3** Amended Grant Agreement between FDEP and FGUA for Water Supply Restoration Program Administration

Mr. Steve Spratt provided a brief update on this item. FDEP approached FGUA regarding FGUA taking over and running the water supply restoration program. The program itself is trust fund funded back to the 80's and helps customers resolve contaminated wells. FGUA's purpose in Phase 1 was to carry out the information referral, the first point of contact with a customer from the health department or someone else that they have well contamination. FGUA then identifies the location and tries to identify if there is Municipal water supply nearby. If there is not, FGUA puts the customers in contact with the states contractor which installs filtration devices. The compensation is \$15,000 per month and \$90,000 for the term. Neither FGUA nor FDEP have time to negotiate a phase 2 so it has been agreed upon to extend the phase 1 period.

**Mr. Shane Parker motioned to approve SM 3. Mr. David Allen seconded the motion. All were in favor and the motion was unanimously approved.**

Mr. Steve Spratt introduced Mr. Shawn Boyle as the new CFO. All Board members welcomed him.

Utility Counsel

**UC 1** Other Items

General Counsel

**GC 1** Legislative Update

Mr. Gene Adams provided a brief update on the Legislature which had its opening session on March 7, 2023. Mr. Adams highlighted some of the important priority bills. Senate Bill 236 was discussed and the bill passed but not without concerns from the Republican senators. The senators who voted for the bill made it clear they would not vote for it in the future if the concerns were not addressed. House Bill 837 was introduced and debated on. Many Democrats were against the bill due to its unnecessary nature. The bill passed on a party line vote. Senate Bill 150 regarding concealed weapons carry without the need for a permit was also voted upon. The bill was passed. House Bill 661 was on the agenda regarding water quality but was postponed. The representative was not available to present the bill.

Board Items

**BD 1** Other Item

Ms. Tamara Richardson asked all Board Members if they had anything further to discuss. No members had anything further to discuss and the meeting was adjourned at 2:08 p.m.

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Chair/Vice Chair