# Florida Governmental Utility Authority

## DEVELOPMENT SERVICES DIVISION

## PLAN REVIEW APPLICATION

**ALL SUBMITTALS MUST BE ELECTRONICALLY SUBMITTED TO:**
**devservices@fgua.com**

Florida Governmental Utility Authority
9400 Southpark Center Loop, Suite 400
Orlando, FL 32819
407-629-6900

## SUBMITTAL CHECKLIST

**ALL SUBMITTALS MUST INCLUDE:**

- ☐ **One set of utility plans in PDF format *SIGNED AND SEALED*, PLUS back up documents (i.e. this application, the Plat for review, and any other supplemental documents). *NOTE* All electronic plans must be in one complete 24" x 36" landscape PDF file.**
- ☐ **Plan Review Fee (check made payable to FGUA and mailed to address above)**
- ☐ **Completed Plan Review Application**

**In addition to the above, the following documents are also required based on the submittal type;**

**Initial Submittal:**

- ☐ **Engineer's Opinion of Probable Construction Cost**

**R&R Submittal:**

- ☐ **Detailed response letter addressing R&R comment(s)**

**Modification Submittal:**

- ☐ **Detailed letter to the FGUA providing the reason for the modification and noting each change**

# PLAN REVIEW APPLICATION

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|---|
| Date: |
| Project Name: |
| FGUA Project Number: |
| Submission #: |
| Project Physical Address: |
| Project Parcel ID(s): |
| Engineer of Record Name: |
| Engineering Firm Name: |
| Address: |
| City, State, Zip: |
| Phone Number: |
| Email Address: |
| Detailed Project Description: |

**The following are the FGUA guidelines for <u>minimum</u> plan submittal requirements.**

**Failure to submit the information outlined below may result in the rejection of your plans.**

General Items

- Cover Sheet included with project details and sufficient area for FGUA review stamp
- Plans clear, legible, 24" x 36" landscape, and north arrow shown
- Site Master Plan at a maximum 1:50 scale
- Page Numbers Identified in Site Master Plan
- Phasing plans identified
- FGUA General Notes included
- County Standard Details included
- Landscaping Plans included
- Paving/Grading/Drainage Plans included

Real Property Items

- All roads (existing and proposed) identified
- Lots identified with address and/or STRAP numbers
- Property lines identified
- All existing ROW shown
- All existing easements are shown (w/ OR Book and Page info)
- Proposed easements shown
- Draft legal description and sketch of proposed easement provided
- Easements free and clear of obstructions

Water Items

- Points of connection shown in exploded view
- Meter assembly details shown with meter size
- FGUA ownership limits marked
- BFPs/DDCVAs marked private
- All existing water lines shown
- All proposed water lines shown (size, class, length)
- Valves and bends shown
- WM looping - stubs terminate w/ blow off or auto flushing device
- Adequate valves provided
- Riser extensions for valves provided where required
- Fire hydrants to be conveyed are in easement or ROW

**NOTE: This sheet is for information only and does not need to be returned with the completed Application**

Wastewater Items

- Points of connection shown in exploded view
- FGUA ownership limits marked
- All existing wastewater lines shown
- All proposed wastewater lines shown (size, class, length)
- Force main being conveyed is a minimum of 4-inches
- Adequate number of valves and bends shown
- Riser extensions for valves provided where required
- Manhole depth adequate
- Gravity mains profiles with gradient per County standards
- Pipeline plan and profile views provided
- Complete LS drawings and details (shop drawings & telemetry/SCADA) provided
- Mission SCADA controllers provided w/ 1 year subscription

Reclaimed Water Items

- Points of connection shown in exploded view
- Meter assembly details shown with meter size
- FGUA ownership limits marked
- All existing lines shown
- All proposed lines shown (size, class, length)
- Valves and bends shown
- Adequate valves provided

**REVIEW FEES**

**Initial Review** - **$700** base fee for plan sets 9 pages or less – if over 9 pages total, add an additional $50 per page

**R&R Review** - **$350** base fee for plan sets 9 pages or less – if over 9 pages total, add an additional $25 per page

**Modification Review** - **$175** base fee for plan sets 9 pages or less – if over 9 pages total, add an additional $25 per page

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