

**Exhibit B**

FLORIDA GOVERNMENTAL UTILITY AUTHORITY  
DEVELOPER CONVEYANCE CHECKLIST

**Project Name:** \_\_\_\_\_

**System:** \_\_\_\_\_

**Project #:** \_\_\_\_\_

**County:** \_\_\_\_\_

**Conveyance Agreement Approved by FGUA Board:** \_\_\_\_\_

**A. Documents Required for a Conditional Board Approval of the Closeout Package**

Item Required for This Project	Item Description	Date Received	Reviewed by
YES	Warranty Deed		
YES	Utility Easement (s) dedicated to FGUA		
YES	Bill of Sale - Water		
YES	Bill of Sale - Wastewater		
YES	Bill of Sale - Reclaimed Water		
YES	Attorney's Affidavit		
YES	Partial Release/Subordination		
YES	Owner's Affidavit		
YES	Owner's Waiver and Release		
YES	Releases of Lien (from all subcontractors and material providers)		
YES	Contractor's Letter of Warranty		
YES	Engineers Certification of Construction Completion		
YES	1 copy of final plat CAD and PDF disk and one hard copy (11X17)		
YES	2 sets of "As-Built" plans full size & one 11x17		
YES	1 CAD and PDF disk of "As-Built" plans		
NO	Assignment and Assumption Agreement		

**B. Documents Required for FGUA Staff Review and Acceptance**

YES	Mandrel, Low Pressure Air, TVing, Lamping Results (gravity)		
YES	Pressure test results (force mains)		
YES	Pressure tests (water mains)		
YES	Pressure tests (reclaimed mains)		
YES	Bacteriological tests (water main)		
YES	Backflow Preventer Certification		
YES	Lift station start up report and O&M manual(s)		
YES	Lift station calculation with shop drawings		
YES	Manufacturer's Warranties		
YES	FDEP/DOH request for certification for water system application*		
YES	FDEP certification of completion for wastewater system application*		

**C. Documents Required for Final FGUA Release**

YES	FDEP/DOH water clearance**		
YES	FDEP wastewater clearance**		
YES	Final walk through by FGUA inspector		
YES	FGUA final acceptance and meter release letter		

\* Please note that all documents marked as required in Sections A. and B. must be submitted and approved prior to the FGUA signing the FDEP clearance application(s). \*\*The FDEP Clearance(s) are required in order to complete the final walk through and project acceptance letter. These steps will not be completed if any items listed in Section A. or Section B. are outstanding.